

Dear Alumni,

NOTICE OF ANNUAL GENERAL MEETING 2024

NOTICE is hereby given that in accordance with Article 6 of the Constitution of Curtin University Alumni Association Hong Kong, the Annual General Meeting 2024 of the members will be held on Wednesday, December 18, 2024 at 6:30 pm at Passione G/F 11 & 12 Lee Tung Avenue Wanchai Hong Kong when the following items will be considered:

AGENDA OF THE MEETING

1. To pass and approve the Minutes of last AGM 2023
 2. To receive Chair's Report of the association for the year ended Dec 31, 2023
 3. To receive and approve Financial Statements for the year ended Dec 31, 2023
 4. To re-appoint Honorary Auditor, for the following year
 5. To elect new office bearers of Executive Committee (2025 & 2026)
 - Chair, Deputy Chair, Secretary, Treasurer
 6. Any other business
- 6.1 To pass motion to update
1. Article 6 of Constitution – Supreme Authority and General Meetings
 - To Add 5th sub clause – The current office bearers (Chair, Secretary, Treasurer) registered at Society Office, HKSAR are the preferred candidates for re-elections of the same posts for another term at general meetings.
 2. Article 7 Section C of Constitution – Roles and Responsibilities of Executive Committee members attending meetings
 - To ADD g. The absentee can give proxy to chair of the meeting for attending and voting in the meeting on whose behalf, up to three consecutive absences with reasonable explanations only.
 - To ADD h. The current Executive and Management Committee members are the preferred candidates for re-appointment of the same posts at Executive Committee Meetings or at another appropriate time as agreed upon.
 3. Article 8 of Constitution – Duties of President Management Committee
 - To REPLACE Ensure a strong management committee
BY Perform the duties of the Manager, managing event management, social media administration, and report the activities in Management Committee to Executive Committee in meetings ensuring a strong management committee.
 4. Article 11 of Constitution – Prohibitions
 - To ADD h. The association shall not involve in any commercial activities in any forms relating to supply of goods and services, and ensure the use of Curtin logo including the logo of our association is aligned with Curtin Marketing and have prior approval for use.

6.2 Other business

Dated November 20, 2024
Updated December 9, 2024

Sincerely,
**Curtin University Alumni Association,
Hong Kong**

Ruby Chiu kw

Chair of Executive Committee

NOTES:

(a) All members are entitled to attend and vote at the above meeting. When you are unable to attend, you may appoint the current chair to attend and vote in your stead. The Proxy Form is attached.

(b) The Notice of Motion is attached.